



UHA Professional Credentialing Requirements

Listed in the table below are general professional credentialing requirements for providers UHA reviews and verifies when selecting providers to join UHA’s healthcare network.

Provider Type	Requirement	Description
Acupuncturist	Professional Education and Training	Graduation from an acupuncture program at a college, university, or professional school. Documents pertaining to professional education, certification, and training and curriculum vitae must be furnished.
	State Licensure	Practitioner holds a valid, current, unrestricted acupuncturist license for the State of Hawaii and must furnish a copy of that license.
	Professional Liability Insurance	Evidence of professional liability (malpractice) insurance that provides coverage in the minimum amount of \$1 million per claim and \$3 million in the aggregate per year.
Advance Practice Registered Nurse (APRN)/ Certified Registered Nurse Anesthetist (CRNA)	Professional Education and Training	A master’s or doctoral degree in clinical nursing or nursing sciences earned at a college, university, or professional school. Certification in a nursing specialty from a recognized national certification body listed below: <ul style="list-style-type: none"> • American Nurses Credentialing Center as a clinical specialist in psychiatric and mental health nursing • National Certification Board of Pediatric Nurses/Nurse Practitioners • National Certification Corporation for Obstetric Gynecologic and Neonatal Nursing Specialties; • American College of Nurse-Midwives Certification Council; • The National Board of Certification and Recertification for Nurse Anesthetists; • American Academy of Nurse Practitioners

		<ul style="list-style-type: none"> Oncology Nursing Certification Corporation <p>Documents pertaining to professional education, certification, and training and curriculum vitae must be furnished.</p>
	State Licensure	Practitioner holds a valid, current, unrestricted RN and APRN license for the State of Hawaii and must furnish a copy of that license.
	Prescriptive Authority (If Applicable)	Practitioner holds a valid, current, Rx license, which indicates that the practitioner is an APRN with prescriptive authority and must furnish a copy of that license.
	Professional References	Three professional references
	Professional Liability Insurance	Evidence of professional liability (malpractice) insurance that provides coverage in the minimum amount of \$1 million per claim and \$3 million in the aggregate per year.
Audiologist (AUD)	Professional Education and Training	<p>Graduation from a audiology program at a college, university, or professional school.</p> <p>Documents pertaining to professional education, certification, and training and curriculum vitae must be furnished.</p>
	State Licensure	Practitioner holds a valid, current, unrestricted audiologist license for the State of Hawaii and must furnish a copy of that license.
	Professional References	Three professional references.
	Professional Liability Insurance	Evidence of professional liability (malpractice) insurance that provides coverage in the minimum amount of \$1 million per claim and \$3 million in the aggregate per year.
Chiropractor	Professional Education and Training	<p>Graduation for a chiropractic college or professional school.</p> <p>Documents pertaining to professional education and training and curriculum vitae must be furnished.</p>

	State Licensure	Practitioner holds a valid, current, unrestricted chiropractor license for the State of Hawaii and must furnish a copy of that license.
	Professional References	Three professional references.
	Professional Liability Insurance	Evidence of professional liability (malpractice) insurance that provides coverage in the minimum amount of \$1 million per claim and \$3 million in the aggregate per year.
Clinical Psychologist	Professional Education and Training	Doctoral degree (Ph.D., Psy.D., or Ed.D.) in psychology from a college, university, or professional school. Documents pertaining to professional education and training and curriculum vitae must be furnished.
	State Licensure	Furnish evidence of professional liability (malpractice) insurance that provides coverage in the minimum amount of \$1 million per claim and \$3 million in the aggregate per year.
	Professional References	Three professional references.
	Professional Liability Insurance	Evidence of professional liability (malpractice) insurance that provides coverage in the minimum amount of \$1 million per claim and \$3 million in the aggregate per year.
Facility and Ancillary (Air Ambulances, Ambulatory Surgical Centers, Behavioral Health/Substance Abuse Programs, Freestanding Partial Hospital Program, Comprehensive Outpatient Rehab Facilities, End-Stage Renal Disease/Dialysis Centers, Durable Medical Equipment, Federally Qualified Health Centers, Rural Health Centers, Free-standing Home Health Agencies, Hospice Programs, Hospitals, Ambulatory Infusion Therapy Centers, Independent Laboratories, MRI Free-standing Facilities, Free-standing Radiology Centers, Free-standing Skilled Nursing	State Licensure	Facility holds a valid and current license with required entities and must provide a copy of that license. CLIA is required for labs.
	Accreditation	Facilities are accredited or have met the acceptable alternative standards and must furnish evidence of accreditation and/or certification. Non-Accredited facilities can submit a Medicare or State Survey.
	General and Professional Liability Insurance Coverage	Evidence that the facility or ancillary facility maintains insurance in the following amounts: <ul style="list-style-type: none"> • General Liability – at least \$1 million per incident, with an annual aggregate of at least \$3 million; and

Facilities, Portable X-ray Suppliers, and Autism Clinics)		<ul style="list-style-type: none"> Professional Liability – at least \$1 million per incident, with an annual aggregate of at least \$3 million
Licensed Behavioral Analyst	Professional Education and Training	Documents pertaining to professional education and training and curriculum vitae must be furnished.
	State Licensure	Practitioner holds a valid, current, unrestricted behavior analyst license for the State of Hawaii and must provide a copy of that license.
	Professional References	Three professional references
	Professional Liability Insurance	Evidence of professional liability (malpractice) insurance that provides coverage in the minimum amount of \$1 million per claim and \$3 million in the aggregate per year.
Licensed Clinical Social Worker (LCSW)	Professional Education and Training	<p>Master’s or doctoral degree in clinical social work from a college, university, or professional school, or:</p> <ul style="list-style-type: none"> Certification by the National Association of Social Workers as a Qualified Clinical Social Worker (QCSQ) or Diplomate of Clinical Social Work (DCSW) Board Certified Diplomate (BCD) through the American Board of Examiners in Clinical Social Work <p>Documents pertaining to professional education and training and curriculum vitae must be furnished.</p>
	State Licensure	Practitioner hold a valid, current, unrestricted licensed clinical social worker (LCSW) license for the State of Hawaii and must provide a copy of that license.
	Professional References	Three professional references
	Professional Liability Insurance	Evidence of professional liability (malpractice) insurance that provides coverage in the minimum amount of \$1 million per claim and \$3 million in the aggregate per year.
Licensed Dietician (LD)	Professional Education and Training	Board certification by National Certification Board for Diabetes Educators (CDE), Certificate of Recognition assessed and issued only by the Education Recognition Program

		<p>conducted by the American Diabetes Association (ADA) or Certificate of Accreditation assessed and issued only by the Diabetes Education Accreditation Program conducted through the American Association of Diabetes Educators. Both organizations certifies/accredits hospitals, medical groups or clinics and/or physician's offices, not individuals.</p> <p>Documents pertaining to professional education and training and curriculum vitae must be furnished.</p>
	State Licensure	Practitioner holds a valid, current, unrestricted dietitian license for the State of Hawaii and must provide a copy of that license.
	Professional References	Three professional references
	Professional Liability Insurance	Evidence of professional liability (malpractice) insurance that provides coverage in the minimum amount of \$1 million per claim and \$3 million in the aggregate per year.
Marriage and Family Therapist (MFT) or Mental Health Counselor (MHC)	Professional Education and Training	<p>Graduation in their particular specialty from a college, university, or professional school.</p> <p>Documents pertaining to professional education and training and curriculum vitae must be furnished.</p>
	State Licensure	Practitioner holds a valid, current, unrestricted marriage and family therapist or mental health counselor license for the State of Hawaii and must provide a copy of that license.
	Professional References	Three professional references
	Professional Liability Insurance	Evidence of professional liability (malpractice) insurance that provides coverage in the minimum amount of \$1 million per claim and \$3 million in the aggregate per year.
Midwife	Professional Education and Training	An education program or pathway accredited by Midwifery Education Accreditation Council.

		<p>Certification or recognition for a one of the recognized national certifying bodies below:</p> <ul style="list-style-type: none"> • Accreditation Commission for Midwifery Education • American Midwifery Certification Board • North American Registry of Midwives <p>Documents pertaining to professional education and training and curriculum vitae must be furnished.</p>
	State Licensure	Practitioner holds a valid, current, unrestricted midwife license for the State of Hawaii and must provide a copy of that license.
	Professional References	Three professional references
	Professional Liability Insurance	Evidence of professional liability (malpractice) insurance that provides coverage in the minimum amount of \$1 million per claim and \$3 million in the aggregate per year.
Occupational Therapist	Professional Education and Training	<p>Graduation from an occupational therapy program at a college, university, or professional school.</p> <p>Documents pertaining to professional education and training and curriculum vitae must be furnished.</p>
	State Licensure	Practitioner holds a valid, current, unrestricted occupational therapist license for the State of Hawaii and must provide a copy of that license.
	Professional References	Three professional references
	Professional Liability Insurance	Evidence of professional liability (malpractice) insurance that provides coverage in the minimum amount of \$1 million per claim and \$3 million in the aggregate per year.
Physician (Medical Doctor, Osteopath, Podiatrist, or Oral Surgeon)	Professional Education and Training	Graduation from medical or professional school and verification of completion of at least one year post graduate training.

		<p>Physician will be credentialed for the specialty that is verified at the highest level completed by the practitioner, i.e., residency, fellowship, or board certification.</p> <p>Documents pertaining to professional education and training and curriculum vitae must be furnished.</p>
	State Licensure	Physician holds a valid, current, unrestricted medical license for the State of Hawaii and must provide a copy of that license.
	Federal Drug Enforcement Administration (DEA) certificate or Controlled Dangerous Substances (CDS) certificate for the State of Hawaii	<p>Physician holds a valid, current registration with the DEA and/or with the State of Hawaii Narcotics Enforcement Division.</p> <p>Physician must provide a copy of the DEA and/or CDS certificate or provide adequate evidence or explanation why they do not prescribe medications requiring a DEA or CDS registration to deliver appropriate care and have documented arrangements with another credentialed participating physician to serve as the prescribing physician.</p>
	Professional References	Three professional references
	Professional Liability Insurance	Evidence of professional liability (malpractice) insurance that provides coverage in the minimum amount of \$1 million per claim and \$3 million in the aggregate per year.

Optometrist (OD)	Professional Education and Training	<p>Graduation from an optometric program at a college, university, or professional school.</p> <p>Documents pertaining to professional education and training and curriculum vitae must be furnished.</p>
	State Licensure	Practitioner holds a valid, current, unrestricted optometrist license for the State of Hawaii and must provide a copy of that license.
	Professional References	Three professional references
	Professional Liability Insurance	Evidence of professional liability (malpractice) insurance that provides coverage in the minimum amount of \$1 million per claim and \$3 million in the aggregate per year.
Physical Therapist (PT)	Professional Education and Training	<p>Graduation from a physical therapy program at a college, university, or professional school.</p> <p>Documents pertaining to professional education and training and curriculum vitae must be furnished.</p>
	State Licensure	Practitioner holds a valid, current, unrestricted physical therapist license for the State of Hawaii and must provide a copy of that license.
	Professional References	Three professional references
	Professional Liability Insurance	Evidence of professional liability (malpractice) insurance that provides coverage in the minimum amount of \$1 million per claim and \$3 million in the aggregate per year.
Physician Assistant (PA)	Professional Education and Training	<p>Graduation from a physician assistant program from a college, university, or professional school, and board certified by the National Commission on Certification of Physician Assistants (NCCPA).</p> <p>Documents pertaining to professional education and training and curriculum vitae must be furnished.</p>
	State Licensure	Practitioner holds a valid, current,

		unrestricted physician assistant license for the State of Hawaii and must provide a copy of that license.
	Federal Drug Enforcement Administration (DEA) certificate or Controlled Dangerous Substances (CDS) certificate for the State of Hawaii	Practitioner holds a valid, current registration with the DEA and/or with the State of Hawaii Narcotics Enforcement Division. Practitioner must provide a copy of the DEA and/or CDS certificate or provide adequate evidence or explanation why they do not prescribe medications requiring a DEA or CDS registration to deliver appropriate care and have documented arrangements with another credentialed participating physician to serve as the prescribing physician.
	Professional References	Three professional references
	Professional Liability Insurance	Evidence of professional liability (malpractice) insurance that provides coverage in the minimum amount of \$1 million per claim and \$3 million in the aggregate per year.
Speech Therapist	Professional Education and Training	Graduation from a speech therapy program at a college, university, or professional school. Documents pertaining to professional education, certification, and training and curriculum vitae must be furnished.
	State Licensure	Practitioner holds a valid, current, unrestricted speech therapist license for the State of Hawaii and must furnish a copy of that license.
	Professional References	Three professional references.
	Professional Liability Insurance	Evidence of professional liability (malpractice) insurance that provides coverage in the minimum amount of \$1 million per claim and \$3 million in the aggregate per year.