



APPLY

Your application is submitted to request rates - with any of these easy options:

- Online at uhahealth.com/EmployerApp
- Manually – using a printed application form
- By scheduling an educational meeting with your Account Executive (AE)
- Or by calling UHA Sales at 808-532-4009

REVIEW

Our proposal will come 3-7 days later – we hope it's what you were expecting!

ACCEPT

Like what you see? Accept our proposed rates to begin enrollment.

ENROLL

Now the ball is rolling!

- Your AE will help you set up online enrollment, EDI, file transfer or manual submission of enrollment forms to UHA
- Schedule open enrollments, educational meetings or webinars
- Complete employee enrollment forms and transition of coverage questionnaires
- UHA collects the first month's premium (via direct deposit, check, credit card (one time only) or wire payment)

COVERAGE

Your coverage begins and it's time to meet your Client Services Liaison, who will:

- Be your go-to person for day-to-day questions
- Set up additional open enrollment meetings, on-line portal training and group administrator training
- Assist you with setting up additional online access to your account if needed

Welcome to the UHA 'ohana! Your employees should receive their member ID cards in 5 to 10 business days!

1

Online Enrollment Features

- View Your Employees and Their Dependents
- Enroll New Employees
- Make Changes to Employee and Dependent Information
- Terminate Employee/Dependent Coverage
- Reinstate Coverage for Employees
- Available 24/7

2

Online Billing and Bill Pay Features

- View Your Current and Past Billing Statements
- Receive Email Notification When Bills are Ready for Viewing
- Pay Your Bills Online, Anytime
- Save Your Payment Information for Easier Payment

Sign Up for Online Services Today at:

uhahealth.com/page/online-employer-services

3

Employer Support Teams

- Client Services
- Enrollment Service and COBRA teams
- Premium Billing and Collections teams

All teams ensure the best customer service for your employees and their families!

Call us at: 808-532-4009

Recognizing that wellness and prevention are the cornerstones of good health, UHA helps members better their lives by bettering their health. We do this by providing benefits directed at maintaining health and preventing illness, and encouraging members to take advantage of them.